

Creating materials banks from digital urban mining

# Consent and Data Handling Policy for project Forms

**VERSION 1.0** 

RESTRICTED

Associated with document Ref. 101129961

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union. Neither the European Union nor the granting authority can be held responsible for them.





#### 1. Introduction

This form is part of the SUM4Re project, coordinated by the University of Vigo, a Horizon Europe-funded initiative (Ref. 101129961). The project aims to promote circular construction practices, reduce construction and demolition waste, and enhance the reuse of materials. By participating in this form, you agree to the collection, storage, and use of your data as outlined in this document.

### 2. Purpose of Data Collection

The data collected through this form will be used exclusively for research, analysis, and reporting related to the SUM4Re project. This project is focused on advancing technologies for smart data acquisition, analysis, and interoperability in circular construction. Your responses will contribute directly to the objectives of the project.

#### 3. Data Controller

The data controller for this project is the University of Vigo, which is responsible for ensuring that your data is managed in compliance with the General Data Protection Regulation (GDPR) and other relevant data protection laws. If you have any questions or concerns regarding your data, you can contact us at sum4re@uvigo.gal.

#### 4. Data Storage

Your data will be securely stored on Microsoft Forms servers in compliance with their <u>Privacy Policy</u>. Data will be stored for the purposes of this project and will not be shared outside the SUM4Re consortium without your explicit permission, except when required by law.

# 5. Data Access and Sharing

The data collected will be accessible only to authorized project members and will not be shared with third parties outside of the SUM4Re consortium unless legally required. All data shared publicly, such as in reports or publications, will be anonymized to protect your identity.

# 6. Your Rights

You have the right to:

- Access the personal data we hold about you.
- Request corrections or updates to your data.
- Withdraw your consent at any time, which will result in the deletion of your data from our database.
- Request the deletion of your data, except where we are legally obligated to retain it.

If you wish to exercise any of these rights, please contact us at sum4re@uvigo.gal.

#### 7. Changes to Terms

We reserve the right to update these Terms and Conditions as necessary. Any changes will be communicated to you, and your continued participation will constitute acceptance of the updated terms.

#### 8. Contact Information

For any questions or concerns regarding your data, please contact University of Vigo, project coordinator of the SUM4Re project, at <a href="mailto:sum4re@uvigo.gal">sum4re@uvigo.gal</a>.



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